

APPENDIX A

Interim Election Procedures

1. Purpose

The By-Laws of Lowell Votes establishes a process for electing officers at the May meeting of the organization. Because Lowell Votes will be active prior to the May meeting, it is necessary to designate interim officers who will hold office until regularly-elected officers are chosen. This appendix sets out the process for selecting interim officers.

2. Interim Steering Committee Defined

The By-Laws of Lowell Votes identifies the Steering Committee as “the Chair, Chair-Elect, Secretary, Treasurer, and all Subcommittee Chairs.” Prior to the selection of interim officers in accordance with this Appendix, the Steering Committee of Lowell Votes shall consist of all subcommittee chairs and co-chairs plus any member of Lowell Votes who has attended at least four (4) previous meetings of the organization (either public meetings or steering committee meetings).

3. Procedure for Electing Interim Officers

At a duly called meeting of the Interim Steering Committee, the Interim Steering Committee shall nominate from the membership of Lowell Votes candidates for the offices of Interim Chair, Interim Chair-Elect, Interim Secretary, and Interim Treasurer. The Interim Steering Committee shall then vote on each interim office separately. In the event that there is more than one candidate for any office, then the election for that office shall be by secret ballot. If there is only one candidate for the interim office, that candidate may be elected by voice vote of the interim steering committee.

4. Service of Interim Officers

Interim officers elected in accordance with the procedure set out in this appendix shall serve until regular officers elected in accordance with these by-laws are elected and take office. Interim officers shall have all of the authority and responsibilities of regular officers as set out in the by-laws of Lowell Votes.

5. Election of Regular Chair at Initial May Meeting

The by-laws of Lowell Votes sets out a process whereby a Chair-Elect, a Secretary, and a Treasurer are elected at each May meeting of Lowell Votes. The by-laws are silent as to the election of a Chair for the first full year of operation of Lowell Votes. Consequently, the Nominating Committee that will be named in accordance with the By-Laws of Lowell Votes shall, for the May 2016 election of officers only, nominate an individual for the office of Chair in addition to all other officers already named in the By-Laws of the organization.